

# NORTHERN CALIFORNIA SPECIAL DISTRICTS INSURANCE AUTHORITY

## **GOVERNING BOARD MEETING**

Wednesday, January 25, 2023

10:00 A.M.

This meeting is being conducted by teleconference. Webinar Link:

<https://us02web.zoom.us/j/87468042179>

iPhone one-tap: [+16699006833,87468042179#](tel:+1669900683387468042179)

Telephone Dial: +1 312 626 6799 (US Toll)

Meeting ID: 87468042179

Notice: This meeting will be held in accordance with Executive Order N-25-20, N-29-20 and N-33-20 issued by California Governor Gavin Newsom on March 12, 17, and 19, 2020, the Ralph M. Brown Act, and the Federal American With Disabilities Act. The teleconference is open to the public and any member of the public has an opportunity to address the Board by emailing their comment to the Authority's administrative email at [AdminNCSdia@ncsdia.com](mailto:AdminNCSdia@ncsdia.com). Public comment must be submitted in advance, no later than 2 hours before the start of the meeting and must be no more than 250 words, via email to: [AdminNCSdia@ncsdia.com](mailto:AdminNCSdia@ncsdia.com). Please submit the following information:

- 1.Name
- 2.Agenda Item Number
- 3.Comment (no more than 250 words)

Such comments will be read by Authority staff during the appropriate time during the meeting. Upon entry into the meeting; all computers and telephones except for the Board Members, the Executive Director, and essential staff shall be muted.

### **1. Welcome & Introductions**

### **2. Nominations and Election of Officers for 2023**

Expiring Terms: President Peter Hills, Vice President Steve Pevenage, and Secretary/Treasurer Kyle Heggstrom.

*(Action Item)*

### **3. Appointment of Executive Committee for 2023**

Expiring Terms: Peter Hills, Steve Pevenage, David Welch, Art Paquette, and Kyle Heggstrom.

*(Action Item)*

### **4. Unscheduled Matters**

Receive comments from the audience, staff and Board members, and, if deemed necessary, schedule the matter on a subsequent Board agenda.

*Pursuant to the Ralph M. Brown Act (Government Code Section 54950 et seq.), unless the matter qualifies for an exemption under the provisions of Government Code Section 54954.2(b), action or Board discussion cannot be taken on "Unscheduled Matters".*

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## **5. Consent Agenda**

- A. Approval of June 29, 2022 Governing Board Minutes.
- B. Reauthorize Treasurer's authority to reinvest, sell, and exchange securities.
- C. Reaffirm NCSDIA Conflict of Interest Code.

*(Action Item)*

*Items listed in the consent agenda are considered routine and are acted upon by the Board in one motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff or public requests specific items be discussed. Items on the Board approved consent agenda will be deemed considered in full and adopted as recommended.*

## **6. Financial Audit for Year Ended June 30, 2022**

Representative from Crowe LLP – Presentation of June 30, 2022 audited financial statements.

*(Action Item)*

## **7. Approval of Bills and Financial Reports**

- A. Bills: July 1, 2022 – December 31, 2022
- B. Financial Report as of December 31, 2022
- C. Treasurer's Report as of December 31, 2022

*(Action Item)*

## **8. Update Board Representation List**

Verify member representation information.

*(Information)*

## **9. Executive Director Report**

*(Information)*

## **10. 2022-23 Final Contribution**

- A. Capital Target Policy
- B. Dividend Analysis - Approve final 2022-23 contribution and discuss dividend if deemed warranted.
- C. Final 2022-23 Installments

*(Action Item)*

## **11. Agreement for Workers' Compensation Adjusting Services**

*(Action Item)*

## **12. Agreement for Management and Administrative Services**

*(Action Item)*

# **NORTHERN CALIFORNIA SPECIAL DISTRICTS INSURANCE AUTHORITY**

## **13. Future Board Meetings**

Wednesday, April 26, 2023 – Location TBD

Wednesday, June 28, 2023 – Location TBD

## **14. Adjournment**

Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the Executive Director, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.