

NORTHERN CALIFORNIA SPECIAL DISTRICTS INSURANCE AUTHORITY

GOVERNING BOARD MINUTES

Wednesday, April 28, 2021
10:00 A.M.

LOCATION: Teleconference

President Peter Hills called the meeting to order at 10:001 a.m.

The following member agency representatives were present and confirmed by roll call:

AGENCY	ATTENDEE NAME	POSITION
Cosumnes CSD	Nitish Sharma	Representative
Cosumnes CSD	Carolyn Baptista	Alternate
Courtland FPD	David Welch	Representative
Higgins Area FPD	Jerry Good	Representative
Lake Valley FPD	Steve Pavenage	Representative
Linda FPD	Kyle Heggstrom	Representative
Pacific/Fruitridge FPD	Michael Miller	Representative
Penn Valley FPD	Don Wagner	Alternate
Placer Hills FPD	Peter Hills	Representative
Placer Hills FPD	Alex Harvey (exit 10:44)	Alternate
Sacramento Regional Fire/EMS	Ty Bailey	Representative
Wheatland Fire Authority	Art Paquette (entered 10:43)	Representative
Wheatland Fire Authority	Jeff Bullard in (entered 10:05 – exit 10:43)	Alternate
Wilton FPD	Ron Fiorica	Alternate

Others present: Scott Schimke, Executive Director, NCS DIA; Melinda Robinson, Claims Manager, NCS DIA; Cathy Mudd, Operations Manager, NCS DIA; Ryan Schimke, Accounting Technician, NCS DIA; Desiree Lewis, Claims Assistant, NCS DIA; Mike Harrington, President, Bickmore Actuarial; Chris Schamber, Cosumnes CDS; Dan Quiggle, Cosumnes CSD.

1. Welcome & Introductions

President Peter Hills welcomed all to the meeting.

2. Nominations and Election to Fill Vacated Officer Positions for 2021

Vacating Terms: Vice President Kurt Grundel and Secretary/Treasurer Jeremy Edwards.

Nitish Sharma made motion to elect himself as Vice President and Steve Pavenage as Secretary/Treasurer. Motion seconded by Ty Bailey.

Ayes – Board members Nitish Sharma, Ty Bailey, Steve Pavenage, Ron Fiorica
Dave Welch, Peter Hills, Michael Miller, Kyle Heggstrom, Don Wagner,
Jerry Good

Noes – none

Absent – Pine Grove CSD, Wheatland Fire Authority

3. Appointment of Executive Committee to Fill Vacated Positions for 2021

Vacating Terms: Jeremy Edwards, Kurt Grundel.

Nitish Sharma made motion to appoint himself and Steve Pavenage to the open Executive Committee positions. Motion seconded by Ty Bailey.

Ayes – Board members Nitish Sharma, Ty Bailey, Steve Pavenage, Ron Fiorica
Dave Welch, Peter Hills, Michael Miller, Kyle Heggstrom, Don Wagner,
Jerry Good

Noes – none

Absent - Pine Grove CSD, Wheatland Fire Authority

4. Unscheduled Matters

There were no unscheduled matters.

5. Consent Agenda

A. Approval of January 27, 2021 Governing Board Minutes.

Ty Baily made a motion to approve the Consent Agenda. Michael Miller seconded the motion. Motion carried unanimously as follows:

Ayes – Board members Nitish Sharma, Ty Bailey, Steve Pavenage, Ron Fiorica
Dave Welch, Peter Hills, Michael Miller, Kyle Heggstrom, Don Wagner,
Jerry Good

Noes – none

Absent - Pine Grove CSD, Wheatland Fire Authority

6. Approval of Bills and Financial Reports

Executive Director Scott Schimke presented the Following:

- NCS DIA bills for January, 1, 2021 – March 31, 2021
- Financial reports as of March 31, 2021
- Treasurer’s report as of March 31, 2021.

Ron Fiorica made a motion to approve the bills and financial reports as provided. Michael Miller seconded the motion. Motion carried unanimously as follows:

Ayes – Board members Dave Welch, Peter Hills, Ty Bailey, Steve Pavenage, Ron Fiorica, Michael Miller, Kyle Heggstrom, Don Wagner, Jerry Good

Noes – none

Absent - Pine Grove CSD, Wheatland Fire Authority

7. Executive Directors Report

Executive Director Schimke reported on the following:

- NCS DIA logo
- Legislation updates

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- Board member Bailey initiated a discussion regarding Special Districts and lack of federal funds for COVID-19. Board member Sharma advised that his district was inquiring into a process to try and obtain funds. Executive Director Schimke stated he would research and forward information to the entire Board.

No action was taken by the Board.

8. Excess Coverage Costs for 2021/2022

Executive Director Schimke reviewed the preliminary rates for 2021/2022 Excess Workers' Compensation coverage through PRISM. He advised the Board that the NCSDDIA was in PRISM's low safety group. He noted that rates were down 2% from the 2020-2021 year. He shared with the Board that the NCSDDIA's SIR was 300K per occurrence.

No action was taken by the Board.

9. NCSDDIA Actuarial Study for 2021/2022

Executive Director Schimke introduced Mike Harrington, President of Bickmore Actuarial. Mike Harrington updated the board on the status of NCSDDIA's studies as of the June 30, 2021. He advised them that the total outstanding liabilities increased by \$ 868,000 over last year. He also noted that estimates for the 21/22 total working up \$ 155,00 over 20/21. Lastly, he pointed out that the pool was funded at the 80% confidence level. Executive Director Schimke advised the board that this program was in the excellent financial condition.

No action was taken by the Board.

10. Workers' Compensation Contributions 2021/2022

Executive Director Schimke and Mike Harrington of Bickmore Actuarial presented the preliminary workers' compensation contributions for 21/22. Over total pool rates were up 7% over 20/21. Board member Sharma inquired as to the Cosumnes CSD's rate. He requested that the CSD's loss history be forwarded to him.

No action was taken by the Board.

11. Dividend Analysis for 2021/2022

Executive Director Schimke reviewed and discussed the dividend analysis for 2021/2022. He noted that per board policy there were no funds available to declare a dividend at this time.

No action was taken by the Board.

12. Preliminary Budget for 2021/2022

Executive Director Schimke reviewed with the Board the 2021/2022 preliminary budget.

No action taken by the Board.

13. CAJPA Fall Conference September 14-17, 2021

Executive Director Schimke presented information regarding the California Association of Joint Powers Authorities (CAJPA) Fall Conference in South Lake

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Tahoe. Board members are invited to participate.

No action was taken by the Board.

14. Future Board Meetings

Wednesday, June 30, 2022 – TBD

Wednesday, January 26, 2022 - TBD

15. Adjournment

Being no further business to discuss, President Hills adjourned the April 28, 2021 Governing Board Meeting of Northern California Special Districts Insurance Authority at 10:58 a.m.