

NORTHERN CALIFORNIA SPECIAL DISTRICTS INSURANCE AUTHORITY

GOVERNING BOARD MINUTES

Wednesday, June 30, 2021
11:00 A.M.

LOCATION: Teleconference

President Peter Hills called the meeting to order at 11:00 a.m.

The following member agency representatives were present and confirmed by roll call:

| AGENCY | ATTENDEE NAME | POSITION |
|------------------------------|----------------|----------------|
| Cosumnes CSD | Nitish Sharma | Representative |
| Cosumnes CSD | Nancy Oh San | Alternate |
| Courtland FPD | David Welch | Representative |
| Higgins Area FPD | Jerry Good | Alternate |
| Lake Valley FPD | Steve Pavenage | Representative |
| Linda FPD | Kyle Heggstrom | Representative |
| Pacific/Fruitridge FPD | Michael Miller | Representative |
| Penn Valley FPD | Absent | - |
| Pine Grove CSD | Absent | - |
| Placer Hills FPD | Peter Hills | Representative |
| Sacramento Regional Fire/EMS | Tyler Bailey | Representative |
| Wheatland Fire Authority | Art Paquette | Representative |
| Wilton FPD | Ron Fiorica | Alternate |

Others present: Scott Schimke, Executive Director, NCSDIA; Rick Krepelka, Chief Financial Officer, NCSDIA; Melinda Robinson, Senior Claims Examiner, NCSDIA; Desiree Lewis, Claims Assistant, NCSDIA; Cathy Mudd, Operations Manager, NCSDIA; Ryan Schimke, Accounting Technician, NCSDIA; Brian Edinger, Risk Control Advisor, NCSDIA; Kelly Gonzales, Cosumnes CSD

1. Welcome & Introductions

President Peter Hills welcomed all to the meeting and attendees introduced themselves.

2. Unscheduled Matters

There were no unscheduled matters.

3. Consent Agenda

3A. April 28, 2021 Governing Board Minutes

3B. Approval of Bills and Financial Reports

- A. Bills: April 1, 2021 – May 31, 2021
- B. Financial Report as of May 31, 2021
- C. Investment Report as of May 31, 2021

Ron Fiorica made a motion to approve minutes and financials as presented.
Michael Miller seconded the motion. Motion carried unanimously as follows:

Ayes – Board members Nitish Sharma, David Welch, Jerry Good, Steve Pavenage, Kyle Heggstrom, Michael Miller, Peter Hills, Ty Bailey, Art Paquette, Ron Fiorica.

Noes - none

4. Executive Directors Report

Executive Director Schimke reported on the following:

- Updated that PRISM audit of NCSDIA's claims will be occurring in July of 2021.
- Update on SB335 and that NCSDIA will write letter in opposition of amendment.

No action was taken by the Board.

5. Excess coverage Costs for 2021-2022

Executive Director Schimke reviewed with the Board PRISM's 2021-2022 Excess WC premiums and reported that there were no changes since the detailed presentation at the April board meeting:

David Welch made a motion to approve Excess WC contribution premiums as presented.

Steve Pavenage seconded the motion. Motion carried unanimously as follows:

Ayes – Board members Nitish Sharma, David Welch, Jerry Good, Steve Pavenage, Kyle Heggstrom, Michael Miller, Peter Hills, Ty Bailey, Art Paquette, Ron Fiorica.

Noes - none

6. NCSDIA Actuarial Study for 2021-22

Executive Director Schimke reviewed with the Board the actuarial study that was presented in detail at the April board meeting. He noted that there were no changes and the the JPA was funded at the 80% confidence level.

Kyle Heggstrom made a motion to approve 2021/22 Actuarial Study as presented.

Jerry Good seconded the motion. Motion carried unanimously as follows:

Ayes – Board members Nitish Sharma, David Welch, Jerry Good, Steve Pavenage, Kyle Heggstrom, Michael Miller, Peter Hills, Ty Bailey, Art Paquette, Ron Fiorica.

Noes - none

7. Dividend Analysis for 2021/2022

Executive Director Schimke reviewed and discussed the dividend analysis for 2021/2022. He noted that per board policy there were no funds available to declare a dividend at this time.

No action was taken by the Board.

8. Workers' Compensation Contributions 2021/2022

Executive Director Schimke presented the 2021/2022 actuary report and workers' compensation contributions by member for board approval. He advised the Board that the first half of annual contribution will be sent out in July and as in the past the second half would be reviewed and approved at the January 26, 2022 meeting.

Michael Miller made a motion to approve WC contribution premiums as presented. Steve Pavenage seconded the motion. Motion carried unanimously as follows:

Ayes – Board members Nitish Sharma, David Welch, Jerry Good, Steve Pavenage, Kyle Heggstrom, Michael Miller, Peter Hills, Ty Bailey, Art Paquette, Ron Fiorica.

Noes - none

9. Final Budget for 2021/2022

Chief Financial Officer Krepelka reviewed with the Board the 2021/2022 final budget.

David Welch made a motion to approve the NCS DIA 2021-2022 budget as presented.

Jerry Good seconded the motion. Motion carried unanimously as follows:

Ayes – Board members Nitish Sharma, David Welch, Jerry Good, Steve Pavenage, Kyle Heggstrom, Michael Miller, Peter Hills, Ty Bailey, Art Paquette, Ron Fiorica.

Noes - none

10. CAJPA Fall Conference September 14-17, 2021

Executive Director Schimke advised the Board that the California Association of Joint Powers Authorities (CAJPA) Fall Conference will be in person this year. Board members are invited to participate.

No action was taken by the Board.

11. PARMA Conference February 27 -March 2, 2022

Executive Director Schimke presented information regarding the Public Agency Risk Management Association (PARMA) to be held at Disneyland Resort in Anaheim, California. Board members are invited to participate.

No action was taken by the Board.

12. Liability/Property Contributions 2021/2022

Executive Director Schimke presented the 2021/2022 VFIS premiums for the members that are in the liability/property program.

No action was taken by the Board.

13. Future Board Meetings

Wednesday, January 26, 2022 - TBD

Wednesday, April 27, 2022 - TBD

Wednesday, June 29, 2022 - TBD

14. Adjournment

Being no further business to discuss, President Hills adjourned the June 30, 2021 Governing Board Meeting of Northern California Special Districts Insurance Authority at 11:27 a.m.